



## Terms and conditions

### Definitions

"Conference" means the EIANZ 2023 Annual Conference, including exhibition space.

"Exhibitor" means the company or person that has submitted an application form and has been allocated exhibition space.

"Organiser" or "EIANZ" means the Environment Institute of Australia and New Zealand ABN 39 364 288 752 and NZBN 9429041314777.

"Venue" means the facility, and the management of the facility, in which the conference is to be held.

### Pricing

All prices quoted are exclusive of GST and are in Australian dollars. EIANZ member registration is not transferable to non-EIANZ members. By selecting a member registration rate, it is agreed that the registrant is a current financial member of EIANZ, and that the registration is made in the EIANZ member's name only. Should EIANZ discover a non-member has selected a member rate, EIANZ reserves the right to amend the booking and charge the price difference between the member and non-member rate.

### Payment in full is required by the first day of the event to gain entry

One registration may not be utilised by several individuals. One day registration options are provided for this purpose.

### Cancellation policy

Should you need to cancel your registration the following conditions apply:

- Notification of cancellation must be in writing to [office@eianz.org](mailto:office@eianz.org)
- More than 4 weeks before the conference – 100% refunded provided.
- Up to 4 weeks before the conference - 50% refund provided.
- Up to 2 weeks before the conference - 25% refund provided.
- Less than 2 weeks before the conference - no refund provided.

If you are unable to attend, you are welcome to send an alternative delegate provided they are classified under the same EIANZ membership or non-membership category as the original delegate.

### **Event Program Disclaimer**

The EIANZ will endeavour to ensure that the published event program is correct at the time of the actual event. It may, however, due to unforeseen circumstances be necessary to alter the program before the event and the organiser reserves the right to do so without notice. EIANZ reserves the right to make changes to the program at any time as circumstances dictate. Every effort will be made to ensure a program of equivalent standard and value should unavoidable changes occur.

The organiser reserves the right to cancel or postpone the event, in which case full refunds for registrations will be issued to attendees that have paid. The organiser shall not be liable for any direct or indirect costs borne by the registered attendees. In the event of any occurrence not foreseen in these "terms and conditions" the decision of the organiser shall be final.

### **Behaviour**

The EIANZ reserves the right to prohibit entry of a person to an EIANZ event or eject any person from an EIANZ event based on behaviour deemed inappropriate by EIANZ staff and/or its agents and others working under its authority. Promotional materials may not be distributed at the event except by event sponsors and exhibitors.

### **Image Release**

In registering for this conference, delegates grant permission to EIANZ, its agents and others working under its authority, to take and to have full and free use of video/photographs containing their image/likeness. It is understood these images may be used for promotional, news, online/multimedia, research and/or educational purposes by and for EIANZ. Delegates agree that they are not entitled to remuneration, residuals, royalties, or any other payment from EIANZ in respect of their image/like less or its use. Delegates release, discharge, and hold harmless, EIANZ and its agents from any and all claims, demands or causes of actions that they may hereafter have by reason of anything contained in the photographs or video. Should a delegate not agree to the above image release they must advise EIANZ by contacting Central Office on + 613 8593 4140 (AU), +64 9887 6972 (NZ) or via email to [office@eianz.org](mailto:office@eianz.org)

### **List of Participants**

In registering for this conference, relevant details may be incorporated into a delegate list for the benefit of all delegates (first name, organisation, state, country). Further details may be available to parties directly related to the conference including the conference registration managers, EIANZ, venues and accommodation providers (for the purpose of room bookings, special catering and physical requirements, name tag creation and conference options). Sponsors and exhibitors will be supplied with the full name, title, organisation, email address and state details of delegates.

### **Personal effects**

The EIANZ prides itself on caring for delegates and their belongings. However, we cannot accept responsibility for damage or loss of items left at the venue before, during or after an event.

### Privacy Notice

The EIANZ is concerned with the protection of your privacy. We support the privacy principles contained in the Privacy Act 1988 (Cth), as amended. The EIANZ collects and stores your personal information for the purpose of providing membership services, education, and training programs.

Here is how your data may be used:

- **For the purpose of the event:** Your details will be provided to parties directly related to the conference including the conference registration managers, venues, and accommodation providers for the purpose of booking rooms, catering needs and other conference options.
- **Communication from the EIANZ:** The EIANZ may use your details to promote products and services in the form of email communications and/or other types of communications. Email [narelle@eianz.org](mailto:narelle@eianz.org) if you would prefer not to receive communications from the EIANZ.
- **Communications from 3rd parties:** Event sponsors and exhibitors may be provided with delegate details following the event. Email [narelle@eianz.org](mailto:narelle@eianz.org) should you not wish your details to be shared with the event sponsors and exhibitors.

### Indemnity and liability

The delegate indemnifies and releases the organiser (the EIANZ) from all losses, claims, actions, suits, demands, proceedings, damages, costs, charges and expenses (including consequential damages or losses) in respect of or in relation to the death or injury to, or illness of any person or loss of, or damage to property to the extent that such loss or damage is caused by the negligent or wilful act or omission of the delegate or agents.